



The McCord Museum is the museum of all Montrealers, a social history museum that celebrates life in Montreal, both past and present—its history, its people, and its communities. Open to the city and the world, the Museum presents exciting exhibitions, educational programming and cultural activities that offer a contemporary perspective on history, engaging visitors from Montreal, Canada and beyond. It is home to over 1.5 million artefacts, that make up one of the largest historical collections in North America, comprising Dress, Fashion and Textiles, Photography, Indigenous Cultures, Paintings, Prints and Drawings, Decorative Arts, and Textual Archives. **McCord Museum: Our People, Our Stories.**

**The McCord Museum is recruiting
Part-time Interpreter**

Priority hiring will be given to a member of an Indigenous community
Ref. N°: 201921E

The Education Programs Department is responsible for offering a broad range of programs to schools, the local community and tourists. Education programs are designed specifically for school groups at all levels. Cultural activities are offered to special interest groups, youth and families. A team of 20 Docents and 10 interpreters presents programs and activities.

Reporting to the Coordinator of Education, the Cultural Mediator has the following responsibilities:

- Present education programs (guided visits and workshops) and more specifically, tours relating to Indigenous themes to visiting groups of children and adults, which includes:
 - Presentation and interpretation of exhibitions (permanent and temporary) and workshops within the framework of existing education programs at the Museum
 - Preparation of workspace and teaching materials for visiting groups (this may involve light cleaning duties)
 - Accompaniment of visiting groups, from arrival until departure
 - Continuing familiarization with the exhibitions and education programs through participation in training session and all other pedagogic tools provided by the Education Programs Department of the Museum
- Assist in the logistical planning of guided visits and workshops: group reception and orientation, itineraries, planning of visits and management of the education collection
- Act as assistant contact person for the presentation of education programs, as needed; assist in the production of pedagogic tools
- Participate in the preparation of the training program for the docents, as needed
- Participate in informing the Mediators (employees and Docents) of the distribution of material
- Ensure surveillance and compliance of visitors in public areas

In order to maintain the quality of services offered to the public, the Cultural Mediator is expected to:

- Attend training sessions on various topics related to Museum programs
- Become informed on various visitor profiles to better address each audience
- Be completely familiar with the Museum's current exhibitions
- Master a variety of interpretation techniques included participatory approaches
- Vary group presentation techniques according to specific clientele

Employment conditions:

- Part-time unionized position with schedule on weekdays and weekends, completed with on-call flexible hours. Guides must be available on Mondays for training, Wednesday night and week-ends
- Compensation \$19.32 per hour (11.5 hours per week guaranteed)
- Employment to start immediately (240 hours' probation period)

Qualifications and profile required:

- Fluency in both English and French; knowledge of a third language would be an asset
- Cegep diploma in relevant field (Social Studies, First Peoples Studies, Education, Museum Studies)
- Sound knowledge of Canadian history and Indigenous cultures
- Sensitivity to cultural diversity
- Engaging presence and excellent communication skills
- Creativity, imagination, and dynamism; willingness to learn
- Punctuality, strong sense of responsibility and team spirit

If you wish to apply, please send your **cover letter (Ref. No.: 201921E) and resume by May 13, 2019** to the Human Resources department at the following email address: rh.mccord@mccord-stewart.ca

For details on the McCord Museum, please consult the McCord website: www.musee-mccord.qc.ca
Although we thank all applicants for their interest, only selected candidates will be called for an interview.