



The McCord Museum is the museum of all Montrealers, a social history museum that celebrates life in Montreal, both past and present—its history, its people, and its communities. Open to the city and the world, the Museum presents exciting exhibitions, educational programming and cultural activities that offer a contemporary perspective on history, engaging visitors from Montreal, Canada and beyond. It is home to over 1.5 million artefacts, that make up one of the largest historical collections in North America, comprising Dress, Fashion and Textiles, Photography, Indigenous Cultures, Paintings, Prints and Drawings, Decorative Arts, and Textual Archives. McCord Museum: Our People, Our Stories.

All of the Museum's activities revolve around six core values: rigour, integrity, inclusion, audacity, creativity and commitment.

We are looking for  
**Volunteers – Survey Agent**

The Marketing department is looking for dynamic volunteers to fill the position of Survey Agent to assist us in conducting a market research survey about visitor satisfaction over the winter months. These surveys play an extremely important role as they allow us to understand better our visitor's needs in order to provide the best museum experience possible.

**Reporting to the admissions team leader and to the agent, membership, the agent will have the following tasks:**

- Approach visitors to complete the survey;
- Follow weekly completed survey objectives;
- Answer visitor's questions (current and upcoming exhibition) and direct them to the different spaces within the Museum;
- Inform visitors about the membership program;
- Encourage visitors to participate in our contests;
- Help with outdoor surveys and attendance statistics.

**Conditions:**

- Must be available at least 3-4 hours per week;
- Must be available on Wednesday evenings, during week-ends or one-week day;
- The volunteer schedule is very flexible;
- This position is until January 11 or March 8<sup>th</sup> 2020. It is up to you!

**Why join the McCord Museum?**

- You will receive a tailored training, which includes a private visit of our exhibitions;
- Multi-benefit member card (for a period of one year after completing 15 shifts of 4hours);
- Festive Thank You evening.

**Requirements and requested profile:**

- High school diploma required;
- Bilingualism required (French and English);
- Outgoing, enthusiastic and can easily approach visitors;
- Ability to listen and to communicate effectively;
- Client services orientated;
- Be mature and responsible;
- Have an interest in history, arts and culture and tourism in general.

If qualified and interested in applying, please send your curriculum vitae before November 4<sup>th</sup> 2019 by e-mail to [melissa.bouchard@mccord-stewart.ca](mailto:melissa.bouchard@mccord-stewart.ca) mentioning the title of the offer.

For details on the McCord Museum, please consult the McCord website: [www.mccord-museum.qc.ca](http://www.mccord-museum.qc.ca)  
Although we thank all applicants for their interest, only selected candidates will be called for an interview.