



The McCord Museum is the museum of all Montrealers, a social history museum that celebrates life in Montreal, both past and present—its history, its people, and its communities. Open to the city and the world, the Museum presents exciting exhibitions, educational programming and cultural activities that offer a contemporary perspective on history, engaging visitors from Montreal, Canada and beyond. It is home to over 1.5 million artefacts that make up one of the largest historical collections in North America, comprising Dress, Fashion and Textiles, Photography, Indigenous Cultures, Material Culture, Documentary Art and Archives. **McCord Museum: Our People, Our Stories.**

All of the McCord Museum's activities revolve around six core values: rigour, integrity, inclusion, audacity, creativity and commitment.

**We are seeking a
Cultural Mediator**

Summer and Fall Student Position – Permanent position afterwards
The Museum will prioritize an Indigenous person or members from diverse groups
Ref. N°: 202106E

Under the supervision of the Head, Education Programs, the incumbent conducts educational, civic and cultural activities to display the collections of the McCord Stewart Museum. Educational and cultural programs are designed to target a variety of clientele, including school groups, day camps, specialized interest groups, families, tourists and community groups.

Overview of Duties and Responsibilities:

- Ensure the participatory mediation of educational, cultural and community engagement programs of the exhibitions to the visiting groups and the animation of the workshops in room, outside walls (outdoor or in schools) or in virtual;
- Ensure the reception of the visiting groups and supervision of general public visits to exhibition areas or virtual platforms;
- Physically monitor the site (water, light or other damage and act on any alarms) and working in cooperation with the security team, supervise visitors;
- Take over the visiting group from the arrival to the departure;
- Participate in the fabrication, setup and maintenance of educational materials and tools used for mediation activities, inform the department Coordinator of any breakage, malfunction or need for materials; Prepare facilities and equipment for activities;
- Assist in the logistical coordination of guided tours and workshops: hosting of groups and orientations, itineraries, planning of visits and management of the educational collection;
- Act as an assistant resource person for the presentation of the department's programs, as required;
- Assist in the preparation of the training program for cultural mediators and volunteer guides, as required and give information on the distribution of materials;
- Perform any other related tasks.

In order to maintain the quality of services offered to the public, the Cultural Mediator is expected to:

- Acquire knowledge about exhibitions, educational programs and participatory approaches through training and any other educational tools provided by the department of Education, Community Engagement and Cultural Programs;
- Attend training sessions on various topics related to the Museum programs (mandatory attendance and paid);
- Master a variety of interpretation techniques including participatory approaches;
- Master the documentation provided by the Museum on different types of clientele in order to know its audiences well;
- Diversify facilitation and mediation approaches based on clientele;
- Appropriate additional documentation provided by the Museum on current exhibitions and other relevant sources.

Employment conditions:

- Part-time unionized position; 20 hours of availability to be given;
- Minimum of 12 hours per week and hourly rate of \$19.32;
- Variable work schedule, including weekends and certain nights;
- Starting date : June 14, 2021;
- Candidates must be eligible for Young Canada Works (YCW) requirements.

Technical requirements:

- College degree (Human Sciences, History, Teaching, Arts, Sociology, Philosophy, Cultural Mediation) and/or an university degree in a related discipline in progress;
- One (1) year experience as a museum educator or cultural mediator or other relevant experience;
- Knowledge of the Quebec School Training Program (an asset).

Skills requirements:

- Fluency in both English and French; knowledge of a third language would be an asset;
- Sound knowledge of Canadian history and Indigenous cultures and current social issues;
- Sensitivity to cultural diversity;
- Engaging presence and excellent communication skills;
- Creativity, imagination, and dynamism; willingness to learn;
- Punctuality, strong sense of responsibility and team spirit;
- Be familiar with digital environments and tools.

Why join the McCord Museum's Team?

- Engaging culture; regularly renewed projects with interesting challenges;
- Professional and passionate team;

The McCord Museum is committed to providing a skilled workforce that reflects the diversity of Montréal's population. We hire based on individual role requirements and select our employees based on their qualifications, skills and experience. We do not discriminate based on personal differences. The masculine form used in this advertisement refers to both women and men.

If you wish to apply, please send your **cover letter (Ref. No.: 202106E) and resume by May 24th, 2021** to the Human Resources department at the following email address: rh.mccord@mccord-stewart.ca

For more information on the McCord Museum, please visit: McCord Museum

We thank all those who will be submitting their applications in advance. However, only those selected for the interviews will be contacted.